



COMMONWEALTH OF KENTUCKY JOB CLASS SPECIFICATION

LABORATORY SCIENTIST SUPERVISOR

Job Number: 20000925

Job Code: 40250V000101

Job Group: 4000 - HEALTH SCIENCE AND LABORATORY

Job Established: 06/16/1982

Job Revised: 02/24/2006

Grade: 15 Salary (MIN - MID):

\$19,882-\$26,339 - Hourly

\$3,230.84-\$4,280.10 - 37.5 Hr. Monthly Salary

\$3,446.22-\$4,565.44 - 40 Hr. Monthly Salary

Special Entrance Rate:

\$20.634 - Hourly

\$3,353.00 - 37.5 Hr. Monthly Salary

\$3,576.56 - 40 Hr. Monthly Salary

PROBATIONARY PERIOD:

This job has an initial and promotional probationary period of 6 months. For additional information refer to: <http://www.lrc.ky.gov/kar/101/001/325.htm>.

CHARACTERISTICS OF THE JOB: *Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list.*

Supervises laboratory personnel and performs technical laboratory work in the specialty areas of biochemistry, serology, virology and/or bacteriology; and performs other duties as required.

MINIMUM REQUIREMENTS:

EDUCATION:

EDUCATION AND EXPERIENCE: Graduate of a college or university with a bachelor's degree in medical technology, medical laboratory technology or clinical laboratory science supplemented by four (4) years of laboratory experience in performing standardized biological examinations, tests and/or analyses. OR Graduate of a college or university with a bachelor's degree in agricultural engineering bacteriology, biochemistry and/or biophysics, biology, chemistry, dairy science, genetics, microbiology, pathology, physics, veterinary medicine, or a related field supplemented by five (5) years of laboratory experience in performing standardized biological examinations, tests and/or analyses.

EXPERIENCE:

NONE

Substitute EDUCATION for EXPERIENCE:

Graduate training in one of the above fields will substitute for the experience on a year-for-year basis.

Substitute EXPERIENCE for EDUCATION:

NONE

SPECIAL REQUIREMENTS (AGE, LICENSURE, REGULATION, ETC.):

NONE

EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB CLASSIFICATION: *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

Supervises, coordinates and performs the daily operations of a laboratory system which completes clinical and environmental test analyses. Plans, assigns, supervises, coordinates and monitors the work of laboratory staff. Ensures development of staff by establishing training expectations and conducting employee performance evaluations. Maintains all equipment and inventory used by the laboratory. Recommends purchase of expendable supplies and forwards requisitions. Prepares, reviews and approves laboratory reports of analytical results and certifies the accuracy of the reports. Prepares statistical and technical reports on specialized projects. Provides technical assistance to laboratory personnel. Reviews results of laboratory work. Maintains inventory of laboratory equipment and supplies. Recommends laboratory changes in procedures and methods. Maintains working relationship with local, state and federal officials, to coordinate laboratory activities. Provides consultative services to laboratory staff and other personnel.

UNIQUE PHYSICAL REQUIREMENTS:

TYPICAL WORKING CONDITIONS: *Incumbents in the job will typically perform their job duties under these conditions.*

Work is typically performed in a laboratory setting. Incumbent may be exposed to contagious diseases and/or body fluids. Regular exposure to noxious odors and chemicals.

ADDITIONAL REQUIREMENTS:

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections or with youth in the care, custody, or supervision of the Department of Juvenile Justice must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE COMMONWEALTH OF KENTUCKY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.